

Documenting PCSP Information

Start your visit

Double click on your patient from the schedule view, which should tak you to the 'pre-charting' activity. Once the patient has arrived, click **Start the Visit**

The screenshot shows the 'Pre-Charting' tab selected in the top navigation bar. Below the navigation bar, there is a yellow informational box with the title 'Patient Not Arrived Yet' and instructions about deleting data if the patient does not arrive. A 'Start the Visit' button is located at the bottom right of this box. The main content area is divided into two columns. The left column contains 'Medication Management' with a 'Patient-Reported' section, 'Review open orders', and 'No active medication'. It also lists 'Frimley Park Hospital Dispensary' and 'Associate Signed Orders'. The right column contains 'Problem List' with a search bar, 'Add' button, and a list of diagnoses. One diagnosis is 'Musculoskeletal' with a sub-diagnosis 'Third degree perineal tear during delivery - delivered' and a priority of 'Medium'. There is also a 'Never Reviewed' status. At the bottom, there are buttons for 'ADD ORDER', 'ADD DX (0)', 'PRINT AVS', and 'SIGN VISIT'.

Completing the Intake activity

This will open the 'Intake' activity which is where you normal enter the details of the appointment including 'Reason for Attendance', 'Maternal Vital Signs', and 'Antenatal Examination'

The screenshot shows the 'Intake' tab selected in the top navigation bar. Below the navigation bar, there is a section for 'External Links' and a row of tabs: 'Episodes', 'Reason for Attendance', 'Mat Vital Signs', 'Pregnancy Assessment', 'Antenatal Examination', 'POCT Results', 'Care Plan', and 'SBL Criteria'. The 'Episodes' tab is currently active. It shows a table with columns: 'Linked', 'Name', 'Type', 'Noted', and 'Resolved'. There is one row with 'Pregnancy' as the name, 'Pregnancy' as the type, and '14/3/2022' as the noted date. The 'Resolved' column has a 'Resolve' button. Below the table, there are sections for 'Reason for Attendance' and 'Maternal Vital Signs'. The 'Reason for Attendance' section has a text area with 'No reason for attendance.' and a list of 'Recent Visits with Helen WALKER, MD' and 'Other Visits in Obstetrics'. The 'Maternal Vital Signs' section is currently empty. At the bottom, there are buttons for 'ADD ORDER', 'ADD DX (0)', 'PRINT AVS', and 'SIGN VISIT'.

Towards the bottom of this screen is 'Care Plan' – in order to see the available fields you need to fill in you will need to either click on any of the 3 places within the red boxes below

The screenshot shows the 'Intake' screen with the following elements:

- Navigation Bar:** Includes 'Chart Review', 'Results', 'Intake', 'Charting', 'Results and Proce...', 'Prep for Pro...', 'Conclusion', 'OB Tools', and 'Safegua...'. The 'Intake' tab is active.
- External Links:** A dropdown menu.
- Episodes:** A list of episodes with columns for 'Reason for Attendance', 'Mat Vital Signs', 'Pregnancy Assessment', 'Antenatal Examination', 'POCT Results', 'Care Plan', and 'SBL Criteria'. The 'Care Plan' column is highlighted with a red box.
- Transfer of care:** A section with a 'New Reading' button highlighted by a red box.
- Care Plan:** A section with a 'New Reading' button highlighted by a red box.
- SBL Criteria:** A section with a 'New Reading' button.
- Transfer of care to another Provider:** A section with a 'New Reading' button.
- Bottom Bar:** Includes '+ ADD ORDER', '+ ADD DX (0)', 'PRINT AVS', and 'SIGN VISIT'.

Once you have clicked on one of these 3 places, it will open the following flowsheet documentation. Ensure you document the first 3 questions highlighted in the red box at every antenatal appointment.

The screenshot shows the 'Care Plan' flowsheet documentation with the following elements:

- Navigation Bar:** Includes 'Episodes', 'Reason for Attendance', 'Mat Vital Signs', 'Pregnancy Assessment', 'Antenatal Examination', 'POCT Results', 'Care Plan', and 'SBL Criteria'. The 'Care Plan' tab is active.
- Transfer of care:** A section with a 'New Reading' button.
- Care Plan:** A section with a 'New Reading' button.
- SBL Criteria:** A section with a 'New Reading' button.
- Transfer of care to another Provider:** A section with a 'New Reading' button.
- Bottom Bar:** Includes '+ ADD ORDER', '+ ADD DX (0)', 'PRINT AVS', and 'SIGN VISIT'.
- Personalised Care Plan:** A section with a 'New Reading' button.
- PCP Discussion:** A section with a 'New Reading' button.
- PCP Discussion:** A section with a 'New Reading' button.

You should also write about the details of any discussion you had, by clicking on the note icon which will bring up a text box where you can document the conversation

The screenshot shows the 'Care Plan' flowsheet documentation with a 'PCP Discussion' dialog box open. The dialog box contains the following elements:

- Comment:** A text area for documenting the conversation.
- Accept:** A button to save the comment.
- Cancel:** A button to close the dialog box.

The 'PCP Discussion' section in the background is highlighted with a red box.

To ensure this is easily visible for others to see you can create a note without having to retype the information later on. To do this, click create note at the top of that section.

Transfer of care

Care Plan

Responsible **Create Note** View Notes

☐ Show Row Info ☐ Show Last Filled Value ☐ Show All Choices

Personalised Care Plan

Have details about "My Personalised Maternity Care Plan" phone app been provided, including how to access and use it throughout pregnancy, birth and postnatally?

This will open a pop up box, and if you click on 'Insert Data' at the top of the screen it will paste in everything you have just documented. You could either copy and paste this to put it in a note that you are already working on or click 'sign when signing visit' which will save it as a separate note. **Sign when signing visit** will save it until the end in case you wish to go back and edit before the end of the visit. Also, make sure the My Frimley Health Record icon is green so that the woman can read this in her app. This is important for personalised care that women are aware of what is being shared in her clinical record.

Flowsheet Notes

Insert Data

Significant Event • Obstetrics • 7/10/2022 12:48

07/10/22 12:36

Personalised Care Plan	
Have details about "My Personalised Maternity Care Plan" phone app been provided, including how to access and use it throughout pregnancy, birth and postnatally?	Yes
Does the patient have a Personalised Care Plan?	Yes
PCP Discussion	Yes (We spoke about Lucy's birth preferences and she would hopes to birth using hypnobirthing in the birth centre)

Pend **Sign when Signing Visit** Sign Cancel

